

**Emergency Medical Services Commission  
and EMS for Children Advisory Committee**

July 24, 2014 - Thursday - Noon  
EMS Conference Room 209 (Terlaje Bldg - Hagatna, Guam)

32-14-1968

Office of the Speaker

Ludith T. Won Pat, Ed.D.

**A G E N D A**

Date 8.21.14  
Time 8:40am  
Received by DJ mlc 7/21

- I. CALL TO ORDER
- II. Review and Approval of Minutes: October 24, 2013 and May 15, 2014
  - A. EMS Office/Administrator's Report:
    - 1. EMT Re-Certifications for Review
      - EJ Cruz, H Tenorio, G Williams, A Quichocho, J Tainatongo
    - 2. Ambulance Inspections-Ride Alongs
    - 3. TYPING of Administrative Policies, Chapter 84, EMS Rules & Regs, EMS Disaster Teams, EMS Ambulance Non-Emergent Transport, EMS Commission ByLaws.
    - 4. EMS Week 2014 Report-Nominees for 2015 Committee  
EMT Conference for EMS Protocols Review-pending EMT's
    - 5. Feedback on GIAA III Disaster Drill Exercise - May 22, 2014
  - B. EMS for Children Program Report
    - 1. Direct Messaging System-Computers for GFD, DOE-SNIP
    - 2. Pediatric Readiness Assessment Data
    - 3. Naval Hospital and GMHA Inter-facility Transfer Agreements
    - 4. PIER Report
  - C. NASEMSO-Compact Meeting-GFD Fire Chief and Asst. AG Rob Weinberg  
Annual Meeting-Lucia Perez to attend
- III. Subcommittee Reports:
  - A. Guam Community College-EMT Class and Paramedic Program Update
  - B. DOE Nursing-Disaster Drills,
  - C. Guam Fire Department:
    - 1. E-911 Subcommittee
    - 2. GFD Transitional Classes
    - 3. NEMSIS Data from "Life Quest"
  - D. Guam Homeland Security / Civil Defense-Inclusion of Disaster Teams CEMP/GERP
  - E. DPW/OHS - BUS Crash Protocols
  - F. MCH/DPHSS: Child Death Review Commission-Case Management Meeting
  - G. Military Updates
  - H. Guam Police Report
- IV. New Business:
  - A. Police and Court Clearances, Valid: 2 months for EMT Application Requests
  - B. WAIVERS: Less than 6 months ONLY
- V. Announcements / Next Meeting: August 28, 2014
- VI. Adjournment

2014 AUG 21 AM 9:12

## MINUTES

**PRESENT:** Lucy Perez, Chair-EMS Com; Jennifer Artero, GCC; Chad Baasen, EMS Med Dir; Margaret Bell, DPHSS-MCH; Daren, Burrier, GFD; Philip Camacho, GFD-911; Marlene Carbullido, DPHSS-EMS; Cecilia Javier, DPW-OHS; Damian Liebhart, Navy FF & ER; Jim McDonald, GHS/CD; Arthur Paulino, GPD; Bob Weinberg, AAG; Vivian 'vikki' Quintanilla, EMSC.

**OTHERS PRESENT:** Joe Mesgon, Office of Sen. Rodriquez; Carl Gumataotao, Galaide Group; Bruce Williams, DOE Safety Administrator; Francisco Paulino, JRM, Emergency Manager, DOD; Frank Taitano, DPW-Bus Operations; Vicente Borja, AMT; Cherrylyn Catbagan, AMT; Diane Alichto, AMT; Dorothy Manglona, GCC; Jodeen Cruz, HSP; Lisa Mesa, HSP.

**ABSENT:** Renee Apiag, EMSC Rep; Ed Chaco, GFD 'off-island'; Trevor Cruz, GMT; Dr. John Garrido, EMSC PedDir; Elizabeth Ignacio, BOSSA; Roma Basa, EMSC 'off-island'; Rhodora Cruz, GMHA; Julietta Quinene, DOE; Eric Sergienko, USN 'excused'.

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 \*Because there was not a quorum Chair Person Lucy Perez called for an informational session until a quorum was present..

### INTRODUCTIONS:

Marlene recommended that the discussion to discuss Bus Operations during emergencies be discussed. Bruce Williams, DOE; Frank Taitano, Supt. Of Bus Operations DPW and Francisco Paulino of Navy Operations were invited to bring up their concerns. Mr. Williams gave an update on the status of discussions that had taken place between the three agencies.

The issue at hand was who had responsibility at an accident site. For reporting purposes Mr. Williams had developed a data form that contained informational data on the affected individuals which were usually minors on one side and on the opposite side a listing of protocols that is to be used as a guide/checklist.

After discussion Chairperson Perez recommended that the group revisit the different perspectives and develop an SOP which all parties agree to and submit to legal for review. Legal counsel had recommended a separate meeting to discuss and iron out issues. Chairperson Perez had assigned Marlene Carbullido to administer the joint meeting.

\*Marlene had informed the Chair that a full quorum was in attendance and the official meeting should commence.

TOPIC	DISCUSSION	ACTION
I. Meeting Call to Order	12:23 p.m. Chairperson Perez calls meeting to order. Marlene Carbullido reported that all meeting notice	QUORUM

	requirements were dully met.	
II. REVIEW AND APPROVAL OF MINUTES for January 30, 2014	Subject to any changes or correction.	Unanimously voted and approved.
III. Election of Officers		TABLED
IV. LEGAL COUNCILS REPORT		STATUS QUO
V. SUBCOMMITTE REPORTS: A. ADMINISTRATORS REPORT/EMS OFFICE		
1. EMT Certifications for EJ Cruz, H. Tenorio and G.Williams.	<p><i>Carbullido reported that on these application packages, felony and criminal cases have been posted. She reported that she was not comfortable with granting approval without the purview of the commission.</i></p> <p>LEGAL COUNCIL advised the commission that a pre-review be conducted with a non-voting board member sitting on the review panel with legal. This board member will not sit in an adjudicatory capacity.</p>	<p>Upon conclusion of records review packages containing criminally related incidences be interviewed before board for final determination.</p> <p>At the direction of Chairperson Perez, Damian Liebhardt has been designated to sit with legal counsel to review applications.</p>
2 EMS Protocols	A class for EMTs, GPD, with private firms invited is being conducted. Pending GFD approval, EMS Rules and Regs is a working document. Any amendments or changes must be submitted to the board for review and approval.	
3.EMS Week May 18-24, 2014	All were invited to participate. Theme is "Dedicated for Life". KUDOs to private and federal ambulance partners. Proclamation signing was huge success.	
4.GIAA III Disaster Drill Exercise May 22,2014	EMS Disaster Teams will be participating. Chairperson Perez emphasized that teams be well hydrated due to the high heat factors and is any safety concerns should be brought up immediately. GFD will be triage administrators.	

<p>1. Alternative to Discipline Program Implementation</p>	<p>Policy under review.</p>	<p>Marlene will be attending training conference to address specifics to be held first week of June.</p>
<p><b>B. Guam Fire Department</b></p> <p>1. E911 Subcommittee</p> <p>2. GFD Transitional Classes</p> <p>3. NEMSIS data from "LifeQuest"</p>	<p>Navy Representative reported that a centralized system of dispatchers is being developed to include all branches of military components on Guam. A system of operations is being explored to incorporate local operations with military operations for back up purposes in case of emergency situations.</p> <p>On going. Carbullido reported on pass/fail status, out of 193 tested (mostly from GFD) a passage rate of 63% was attained, 122 had passed.</p> <p>Up to date on data submissions.</p>	<p>Status Quo</p> <p>Status Quo</p>
<p><b>C. Guam Homeland Security</b></p>	<p>In light of recent occurrences Mr. McDonald advises all to please utilize the 911 system. They have protocols in place and know exactly what agencies to call and activate.</p>	<p>Status Quo</p>
<p><b>D. DPW/OHS</b></p>	<p>Continued dialog on bus operations protocol in emergency situations. Partner agencies will revisit protocols and establish SOP and work through scenarios to develop uniformed procedures. Legal Counsel recommends a meeting with his office to address legal concerns.</p>	<p>Marlene to administer joint meeting between all agencies involved.</p>
<p><b>E. EMS Case Management</b></p>		<p>Status Quo</p>
<p><b>F. Child Passenger Safety Technician Trainings</b></p>		<p>Status Quo</p>
<p><b>G. Guam Police</b></p>		<p>Status Quo</p>

<b>H. Public Health</b>	Program name clarification instead of "Child Death Review Task Force" it is now known as the "Guam Council on Child Death Review and Prevention.	<b>SOPs for the council are still being developed.</b>
<b>NEW BUSINESS</b>		
<b>A. EMS SCHEDULE OF FEES</b>	EMS has account of \$200K, a onetime appropriation. EMS is encouraged to start creating revenues to sustain itself.	<b>A schedule of fees should be implemented to sustain operations.</b>
<b>B. Ambulance PSA</b>	PSA awareness program needs to be developed to educate drivers of the protocols of emergency vehicles specifically ambulances.	<b>PSA will be developed as soon as legislation is adopted.</b>
<b>Next Meeting</b>		<b>June 26<sup>th</sup>.</b>
<b>Adjournment</b>		<b>Meeting adjourned at 1:29 p.m.</b>

Recorded and Transcribed by



Carl Gumataotao, GALANDE GROUP

Reviewed and approved by  
Lucia Perez, Chairperson:



LUCIA R. PEREZ, Chairperson